

# Connecting SharePoint Calendar to Outlook

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1. Go to SharePoint Calendar and click on "Actions->Connect to Outlook" If you don't have an "Actions" menu just above the calendar, click one time on any day in the calendar, then click "CALENDAR" in the upper-left corner of the browser page, and then click the "Connect to Outlook" option.
2. Click "Allow" when prompted
3. Click "Yes" at second prompt

The SharePoint Calendar should now appear in Outlook Calendars (In the left pane beneath "Other Calendars")



Unknown macro: 'hideelements-macro'