

# Signature on Apple iOS Devices

After using the [web form](#) to create your new signature, follow these steps to copy and paste it on Apple iOS devices like iPhones and iPads. (Instructions written for iOS 13.x. Steps may vary slightly for other versions.)

1. On your iPhone/iPad, open the message that was sent to you containing your new signature.
2. Tap and hold your finger on your name in the signature until the magnification bubble appears.
3. Drag the left selection marker (blue line with ball on top) to the top of your signature.
4. Drag the right selection marker to the end of your signature.
5. Choose **Copy**.
6. Press the iPhone's **Home** button.
7. Open **Settings**.
8. Scroll down to **Mail, Contacts, Calendars** and select it.
9. Scroll down to **Signature** and select it.
10. If your JHU e-mail is the only account configured on the phone, skip to step 11.
11. If you have more than one e-mail account configured on your phone, you will have "All Accounts" or "Per Account" options. Select **Per Account**.
12. Tap and hold your finger in signature box (if more than one account, be sure to select the correct signature box).
13. Choose **Select All**.
14. Choose **Paste**.
15. Important – Your Apple iOS device may automatically change the format/appearance of the text you paste. If this happens, you must undo these format changes to restore the original MARCOM compliant signature format. To do this, shake your device vigorously until the "Undo Change Attributes" option appears and then select **Undo**.
16. You may make any necessary changes to your signature at this point as long as they comply with MarCom's standards.



Unknown macro: 'hideelements-macro'